



Kenya Power

*The Kenya Power & Lighting Co. Ltd.
Central Office – P.O. Box 30099, Nairobi, Kenya
Telephone – 254-02-3201000
Fax No. 254-02-3201889
Stima Plaza, Kolobot Road*

Our Ref:

20^h February, 2025

TO ALL PROSPECTIVE BIDDERS

Dear Sir,

RE: ADDENDUM NO. 1 TO THE TENDER NO KP1/9A.2/OT/027/ADM/24-25 FOR PROVISION OF CLEANING SERVICES COMPANYWIDE FOR ALL BIDDERS.

The following amendments are made to the specified provisions of the Tender document.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect.

The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

2. SECTION II – TENDER DATA SHEET(TDS)

a) ITT 35.4 – Categorized Regions.

Under ITT 35.4 Central Office; Stima Club and IESR was captured as separate Regions instead of one. It is amended as hereunder:

9. Central Office include: (i) Stima Plaza
(ii) Stima Club
(ii) IESR

b) ITT 43 – Award Criteria

The award criteria was wrongly captured as ITT 35.5 instead of ITT 43. Consequently, the TDS has been amended to include ITT 43 to read as follows:

ITT 43 – The award shall be based on the lowest evaluated bidder per premises based on ITT 35.4

3. 2.1 Part 1-Preliminary Evaluation Under Paragraph 35 of the ITT

2.1.1 Submission of Tender Security – The correct format to be used is on Page 59 of the tender document: FORM OF TENDER SECURITY – {Option 1 – Demand Bank Guarantee}

4. PART II - TECHNICAL EVALUATION (SCORING PART)

(b) Capacity of bidder to handle assignments. Each letter (5 Marks). This is amended to read each letter (4 marks) to make a total of 20 Marks.

5. ADDITIONAL MANDATORY REQUIREMENTS:

2.1.11 Submission of Tender Documents – Tenderers are to label their documents in the c-folder(collaboration) for ease of identification and arrange as per the evaluation criteria. **EXCEPT** where the tenderer has submitted one folder (in the collaboration) containing all the required documents which should be arranged as per evaluation criteria.

6. PRICE SCHEDULE:

The total cost per year was captured as PPCBL incl. & VAT Excl. The total cost per year PPCBL is captured as VAT Inclusive. Amended price schedule is uploaded in the portal (Collaboration folder) as Appendix I – Amended Price Schedule.

7. PUBLISHPMENT OF THE TENDER

The Tender was Published on 13th February 2025.

All the other terms and conditions remain as per the tender document.

Yours faithfully,

For: KENYA POWER & LIGHTING COMPANY PLC.



DR. JOHN NGENO, OGW
GENERAL MANAGER, SUPPLY CHAIN & LOGISTICS