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Stima Plaza, Kolobot Road, Nairobi, Kenya

Our Ref: KP1/9A.2/OT/019/CSS/24-25/JN/db

Date: 18th February 2025

Your Ref:

TO:

ALL PROSPECTIVE BIDDERS

Dear Sirs/ Madams

RE: ADDENDUM NO.1 TO TENDER NO. KP1/9A.2/OT/019/CSS/24-25 FOR PROVISION OF OFFICE BRANDING FOR VARIOUS LOCATIONS.

Please refer to the above Tender. The following clarifications and amendments are made to the Principal Tender Document (hereinafter abbreviated as the PTD) for Provision of office branding for various locations.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the PTD shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read and construed as part of the PTD.

2. CLARIFICATION DETAILS OF SERVICE

The following clarifications have been made with regards to the bidder's queries:

NO	Details as captured in Principal Tender Document	Bidder's Request	Kenya Power's Clarification
1.	Items 1-18, 21 & 40, 41, 46-49 & 60 appearing on pages 91 - 93	During the site visits, we noted that some pillars have textured tiles which will pose considerable challenge when branded directly without having a backing for the printed vinyl sticker.	Yes this will only apply to Electricity House banking Hall Pillars with Tiles NOT pillars without Tiles. Where there are no tiles you stick Vinyl Sticker directly.

	(Stima Plaza) Items 2, 12, 14 & 15 appearing on page 94 (Electricity Hse - Aga Khan Walk) Vinyl Sticker Printing for Pillar Branding	We suggest that all the pillars be cladded with 3 mm thick Forex material onto which the printed vinyl sticker is to be applied This will ensure quality finishes are attained during vinyl application	Pillars with existing stickers to be removed and rebrand. Vinyl Sticker to be strictly Oracle Quality
2.	Items 25, 28, 29, 31, 61, 62, 63 & 64 appearing on pages 92 - 93 (Stima Plaza) Items 4, 8, 9, 17 & 19 appearing on page 94 (Electricity Hse - Aga Khan Walk) Vinyl Sticker Printing for Wall Branding	During the site visits, we noted that some walls have rough surfaces which will pose considerable challenge when branded directly without having a backing for the printed vinyl sticker. We suggest that all the walls be cladded with 3 mm thick Forex material onto which the printed vinyl sticker is to be applied This will ensure quality finishes are attained during vinyl application	Yes, any rough walls to be cladded with 3mm thick Forex material on to which the printed vinyl sticker is to be applied. This will only apply to Electricity House - Agakhan Walk only. Vinyl Sticker to be strictly Oracle Quality
3.	Items 35, 37 & 39 appearing on page 93 (Stima Plaza) Perforated Sticker for Stair Case Branding	During the site visits, we noted that the staircases are currently branded using One-Way Vision Graphics (Referred to in the tender document as Perforated Sticker) Unless there is an exclusive need to have a person walking on the stairs to be able to see through the staircase glass panels, we suggest Printed Vinyl Stickers be used instead of Perforated Vinyl Sticker. Printed vinyl stickers will give a very good finish besides making artworks stand out well	Yes, the stair cases are currently branded using One Way Vision Graphics referred to as Perforated Vinyl Sticker. We will use Frost Material for all the staircase glasses from the Ground floor to 6th Floor. This applies to Stima Plaza Vinyl Sticker on a glass surface tends to peel off over time. Quote for Frost Material

			Note: I confirm The stairs glass Measurements provided were up to 2nd floor. We were to brand up to 6th Floor stairs glass.
4.	Item 66 appearing on page 93 (Stima Plaza) Signage Fascial	<p>The description provided is that this signage is to be made of Perspex , LED Lighting with 3D Moulded Letters.</p> <p>Kindly confirm that there is no background panel for this logo, thus it should be just like existing signage at Electricity House Rooftop</p> <p>Existing Fascia Signage at Electricity House Aga Khan Walk has a background which is illuminated</p> <p>NOTE: There are two External 3D Signages at Electricity House one at the ROOFTOP and a second on the Fascia above entrance at Aga Khan Walk side</p>	<p>YES - To remove the old Logo</p> <p>Remove the affected Flex, 3D Letters and Replace with a new one. Replace the 3D signage a fresh.</p> <p>YES</p> <p>YES</p> <p>See Appendix 1</p>
5.	Lifts Branding appearing on pages 100, 101 & 102 (Stima Plaza, Elect. House NBO & Elect. Hse Msa	<p>These items are not captured in the Table having specific details of service</p> <p>Kindly include them in the table given that summation of prices from this table is the one to be transferred to Form of Tender</p> <p>The description of stickers proposed for Lift Branding does not explain if they are Laminated Stickers</p> <p>Given the movements that are usually Experienced on Lift Lobbies and handling of Lift Doors, we suggest that the printed vinyl graphics for Lift Door Branding be Laminated. This will give them a long life</p>	<p>Agreed</p> <p>Yes to be included in the Details of service as follows:</p> <p>1) Stima Plaza Lifts Measurements: Height: 200cm Width: 45cm X 45cm Total Lifts = 28 Lifts</p> <p>ii) Electricity House (Uchumi Wing) Measurements: Height: 210cm Width: 50cm X 50cm Total Lifts = 18 Lifts</p> <p>iii) Mombasa Lifts Measurements: Height: 210cm Width: 50cm X 50cm Total Lifts = 28 Lifts</p> <p>YES: Use LAMINATED Stickers</p>
6.	Fascia Signage (Electricity	During the site visit we were informed that	YES - This was not provided in the Tender.

	House - Aga Khan Walk)	<p>our Bid should include Supply and Installation of a new Fascia Signage and removal of the existing one. However, the Tender Document does not cover this item.</p> <p>Kindly confirm if our Bid should include it and provide details including dimensions of the required signage. The existing signage runs through the entire fascia length from the Standard Chartered Bank Signage through to the second side of building PIKA POWER Entrance</p> <p>Secondly, in case the signage is just to have 3D Letters reading 'Kenya Power' with Logo without a background, then there should be a provision on the tender document for making good and or painting the surface that will be exposed after removal of existing background box</p>	<p>The Bid should include the cost of supply and installation of a new fascia signage, removal of existing one, Replace the 3D signage a fresh The Fascia length should only be for the affected Flex - the Standard Chartered Bank side NOT up to the second side of the building Pika na Power entrance</p> <p>See details of service provided under Appendix 2</p>
7.	Fascia Panel Signage (Elect. Hse - Aga Khan Walk) Exit Canopy	<p>During the site visit we were informed that our Bid should include Supply and Installation of new Fascia Panel Signages to be mounted onto the canopy at the exit door facing Aga Khan Walk</p> <p>Kindly confirm if our Bid should include it and provide details including dimensions of the required signage.</p>	<p>Yes, should be include supply and installation of a new fascia Panel Signages to be mounted on the canopy at the exit door facing Aga Khan Walk. Details and Dimensions as provided below. See Appendix 1</p>
8.	Items 35, 37 & 39 appearing on page 93 (Stima Plaza) Perforated Sticker for Stair Case Branding	<p>During the site visit, it was noted that the quantities reflected on the tender document did not cover all the floors for Stima Plaza</p> <p>Kindly confirm if the proposed stair case branding is to be done on all floors and if that's the case then ammend the document to increase quantity to cover additional floors that were ommitted.</p>	<p>YES - the provided measurements for stairs glass were up 2nd Floor Stima Plaza. Stair case branding will be done for all the floors up to 6th Floor. The stairs glass measurements are standard we will therefore add Four(4) more floors to make them 6Floors</p> <p>Stair case 1 up to 2nd floor = 1.51SQM Stair case 2 upto 2nd floor = 2.78 SQM Up to 6th floor to quote for: Stair case 1 = 4.53 SQM Stair case 2 = 8.34 SQM</p>

3. AMENDMENT TO THE DETAILS OF SERVICES

Bidders are informed of additional Archives (Capital) Substation Branding (Site Viewed)
- See Appendix 3

MEASUREMENTS (Brandable sides)

- i) 4 x 4 Meters
- ii) 10.7 x 4 meters
- iii) 4 x 4.5 meters
- iv) 10.75 x 4 meters

N/B please consider Archives (Capital) when quoting. i.e item 3 of the price schedule page 78

IMPORTANT NOTES

1. All Artworks To be Provided by Kenya Power
 2. KPLC to prepare the surface for Branding
 3. KPLC to pay Council Taxes
 4. Strictly adhere to Kenya Power Corporate Brand guidelines
 5. Office Branding
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- i) For all windows use Graphic Material
 - ii) For all Lift Branding use Oracle Sticker Materials 650gms (Laminated)
 - iii) For stair cases Glass Branding, use Frost Material
 - iv) For glass doors use window graphics material
For Pillar Branding use Oracle Sticker Materials 650gms (Laminated)

6. Paints - Substation Branding

- i Use new kplc Blue(Gloss or Matt readily available in shops
- ii Use Yellow canary(Gloss or Matt) readily available in shops
- iii Use Emerand Green (Gloss or Matt) readily available in shops
- iv Use Brilliant white (Gloss or Matt) readily available in shops

4. AWARD CRITERIA

The award criteria is to the lowest bidder per item.

5. TENDER CLOSING DATE

The tender closing date shall be extended from **18th February 2025 at 10.00 a.m** to **26th February 2025 at 10.00 a.m**. The procuring entity will open the bid online through our E- Procurement Web- Portal at 10.30 am on the closing day at Stima Plaza, 3rd floor, Supply Chain meeting room.

Note: the bid bond validity period shall be calculated as from **18th February 2025**. Bidders who had submitted need not replace or resubmit.

All other terms and condition remain the same.

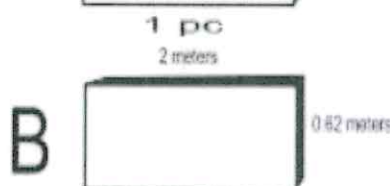


DR JOHN NGENO, OGW
GENERAL MANAGER, SUPPLY CHAIN AND LOGISTICS

Appendix 1

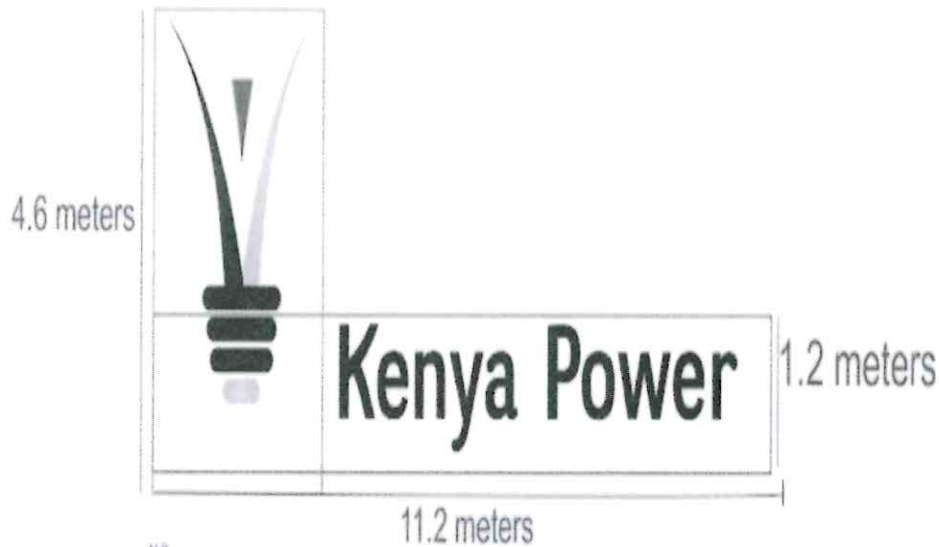
ELECTRICITY HOUSE LIGHT BOXES

- 1) Carefully remove existing broken signage and hand over to client
- 2) Supply and fix illuminated fascia signage fabricated of SHS 400 by 400 by 3mm mild steel square tubes and 3 mm black sheet to form a light box. double strike flex face material 870 gsm to be used for printing the various writeups and images as per provided artworks
- 3) Works to include priming, wiring, testing & connecting to supply as instructed of the following sizes.
- 4) Art works to be provided



Appendix 2

3DIMENTIONAL ELECTRICITY HOUSESIGNAGE



N.B

- 1) Carefully remove existing broken signage and hand over to client
- 2) Fabricate & install a 3 dimensional signage with the following specs:-
 - Using 5 mm perspex molds fabricate the logo & the name given as per art work provided the mold side view for the logo to be 200mm & that for the name to be 80 mm thick.
 - b) The reverse holding the signage should be on existing backlit material.
 - c) The individual components/characters should be separately lit with special day light L.E.D Diodes with a central control panel(command)
 - d) Shs mild steel 16 gaudge 400 by 400 mm square tubes to be used as the support structure for the protruding logo.
 - e) 3mm ABS strips to be used for joinery works of the logo.
- 3) strictly adhere to corporate color guides

Appendix 3

ARCHIVES (CAPITAL SUBSTATION) BRANDING - Kplc to prepare ther surface & provide Art Works



Appendix 4 Mombasa Ground floor

1. **Will the artworks be printed on plain Vinyl or will the vinyl be laminated?** (Laminated tends to be better for lift doors for artworks since it lasts longer. Vinyl is likely to fade due to the constant opening and closing of lift doors)
2. **Do we brand all the floors?** – Kenya Power occupies 5 floors. Question is; do we brand all walls or just those where Kenya Power Offices are? Best approach is to have all floors branded as this will provide a wider opportunity to advertise our products.
3. **Do we brand the lifts at the basement?** – Yes! The tender document had required that the total number of lifts for Mombasa office is 28 lift doors. However, there are a

total of 9 floors which equals to 27 lift doors. The basement has two lifts doors making the total 29 lifts.

4. **Will we brand the sides of the lifts?** –No! We brand the lift doors only.
5. **Can the space above the lifts on the ground floor be branded?** - Attached is a photo of the said space. No! We shall have a separate project to brand lift areas, office pillars and adjacent spaces.

