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Stima Plaza, Kolobot Road, Nairobi, Kenya

Our Ref: KP1/9A.2/RT/004/FIN/24-25 /JN/lt  
Your Ref:

Date: 12<sup>th</sup> February, 2025

**TO:**  
ALL PROSPECTIVE BIDDERS

Dear Sirs/ Madams

**RE: ADDENDUM NO.1 TO THE TENDER NO. KP1/9A.2/RT/004/FIN/24-25 FOR  
PROCUREMENT OF CONSULTANCY SERVICES TO PERFORM ACTUARIAL  
VALUATION OF KPLC EMPLOYEE BENEFITS AND ACCOMPANYING  
DISCLOSURES FOR THE PURPOSE OF IAS 19**

Please refer to the above Tender. The following clarifications and amendments are made to the Principal Tender Document (hereinafter abbreviated as the PTD) for Procurement of License Subscriptions for Teammate+ and Teammate Analytics.

**1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT**

Save where expressly amended by the terms of this Addendum, the PTD shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read and construed as part of the PTD.

**2. CLARIFICATION**

No.	<b>Part II – Technical Evaluation and Comparison of Tenders - Detailed Technical Evaluation (Scoring Criteria)</b> Regarding Company profile, Skills and Competency of team members, a bidder stated that some of their proposed team members hold qualifications of the Institute of Faculty of Actuaries (IFoA) , and IFoA does not issue letters or certificates to its members to evidence their status of continuous professional development, (letter, certificate og good standing). The bidder requested if a printout from IFoA Website showing the current experts membership would be sufficient.	<b>Our Response</b> For membership in good standing they can attach printouts from the professional body website indicating current membership or any other official documentation that may be applicable depending on the professional body provided that this can be certified.

### 3. TENDER CLOSING DATE

The tender closing date shall be extended from **18<sup>th</sup> February, 2025 at 10.00 a.m** to **25<sup>th</sup> February 2025 at 10.00 a.m**. The procuring entity will open the bid online through our E-Procurement Web- Portal at 10.30 am on the closing day at Stima Plaza, 3<sup>rd</sup> floor, Supply Chain meeting room.



**DR JOHN NGENO, OGW**  
**GENERAL MANAGER, SUPPLY CHAIN AND LOGISTICS**