



CAREER OPPORTUNITY

The Kenya Power & Lighting Company PLC is a well-established and recognized leader in electricity distribution and retail in the region. KPLC is established as a limited liability company under the Companies Act, Cap 486, and Laws of Kenya. The Company's key mandate is to purchase bulk electricity supply, distribute and retail electricity to end-user customers throughout Kenya. KPLC is at the forefront of spearheading accomplishment of Vision 2030. Kenya Power is seeking to recruit results driven and highly motivated individuals to fill the following exciting and challenging position of Manager, Insurance Services.

1. MANAGER, INSURANCE SERVICES, CENTRAL OFFICE - MG 04 (1 Post) Job Ref. HR: KP1/5B.2/1/3/1658

The position will be reporting to the **General Manager, Finance**. The **key duties** and responsibilities will include;

- Initiate strategies on insurance in line with corporate governance.
- Design appropriate tools, practices and policies to manage company insurable risks.
- Put in place risk assessment and recognizing the necessary risk transfer measures through insurance.
- Oversee that the company insurance policies and strategies are in compliance with applicable regulations and legislation.
- Put in place timely insurance cover for assets, human resources and potential legal liabilities of the company.
- Guide on insurance matters and keeping the company abreast of developments in the insurance field.
- Ensure timely drawing of insurance contracts with relevant insurance companies.
- Administering Insurance policies including monitoring of claims recoveries.
- Ensuring implementation of statutory obligations, corporate standards and code of conduct.
- Continuously engage with service providers on partner to partner guidance

Appointment Requirements

- A Bachelor's degree in Accounting, Finance, Business Administration or other equivalent qualifications from a recognized Institutions

- Certified Public Accountant (CPA) K or equivalent qualification by a recognized body
- Member Institute of Certified Public Accountants of Kenya (ICPAK) in good standing
- Ten (10) years working experience, three (3) of which should have been at Supervisory level;
- Proficiency in Computerized financial systems and Data analysis
- Demonstrated results in work performance
- Mentoring & Coaching
- Leadership & Interpersonal Skills
- Problem Solving Skills
- Drive for results and achievement;
- Understanding of power business and operations;
- Ability to inspire commitment;
- Strong Communication and Negotiation skills;
- Excellent leadership and team building skills;
- Analytical and strategic thinker;
- Commitment to company Vision and Value

NOTE

The manager role on salary grade MG04 will be on a renewable contractual term for a period of five (5) years based on performance and business requirements.

HOW TO APPLY

Interested persons should submit their applications **online** through visiting Kenya Power website on <http://www.kplc.co.ke> Attach Curriculum vitae, copies of academic and professional certificates and other testimonials. Please note that we may use this information to conduct background verification during the recruitment process. Quote the title of the position you are applying for and include your mobile telephone contact and email address. Applications should be received not later than **Wednesday, 27th November 2024.**

Only candidates offered employment shall present the following clearance certificates:

- Valid certificate of Good Conduct from the Directorate of Criminal Investigations
- Valid Clearance Certificate from Higher Education Loans Board (HELB)
- Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA)
- Current Clearance from Ethics and Anti-Corruption Commission (EACC)
- Current report from an approved Credit Reference Bureau (CRB)

Canvassing will lead to automatic disqualification.

Kenya Power is an Equal Opportunity Employer. Female candidates, People living with Disabilities and those from Marginalized areas are encouraged to apply.

Kenya power does not charge any fee at any stage of the recruitment process (application, shortlisting, interviewing and/offer)