



Kenya Power

Central Office – P.O. Box 30099, Nairobi, Kenya
Telephone – 254-02-3201000
Fax No. 254-02-3514485
StimaPlaza, Kolobot Road
Nairobi, Kenya

Our Ref: KP1/9A.2/OT/007/HR/24-25/JM/mm

Friday, October 25, 2024

TO: ALL PROSPECTIVE BIDDERS

Dear Sirs/ Madams:

RE: ADDENDUM NO. 1 TO TENDER NO. KP1/9A.2/OT/007/HR/24-25 - PROVISION OF MEDICAL SERVICE PROVIDER- CARE MANAGEMENT SERVICES

Following Pre- Bid meeting on 16thOctober 2024, we have found it necessary to make Amendments and clarifications to the Principal Tender Document (*hereinafter abbreviated as the PTD*) Provision of Medical Service Provider – Care Management Services dated October 2024.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read and construed as part of the Principal Tender Document.

2. TENDER CLARIFICATION

Tenderers requiring any clarification of the Tender Document via e-mail correspondence shall contact KPLC via the e-mail contacts provided on the cover page of the PTD.

3. SECTION III – EVALUATION AND QUALIFICATION CRITERIA

Part II- Technical Evaluation

Amendments have been made as follows:

- 2.1.2 *The system must have a streamlined preauthorization process that can be monitored for accountability. (Provide evidence)*

Table 1: Compliance to Details of Service for Care Management

2.2.1 The following area have been amended as below:

No.	Description	Functions	Delivery Schedule	Response on Compliance
1.	The Care Management Firm shall provide 24-hour helpline for staff and healthcare facilities for support (indicate proof of existence of such facility)	Calls to be answered within 5 rings	1 st January, 2025	
3	The Care Management Firm shall conduct annual provider vetting and audits for all current service providers (approximately 814) and any others the Company may contract in future.	<ul style="list-style-type: none"> • Provide a comprehensive audit report for each facility. • The audit tool to be presented and approved by Kenya Power prior to audits. 	KPLC to accept audit reports conducted by the firm within 6 months from the 31 st March 2025 deadline.	
8	The Care Management Firm shall conduct annual negotiations on fees, charges and discounts with all current service providers (approximately 814) and any others the Company may contract in future.	Provide a comprehensive negotiated price, fees and charges schedule for each facility signed by both the care management firm and the provider.	31 st March, 2025	
10	The Care Management Firm shall conduct fraud investigations and implement fraud mitigation measures.	To safeguard the financial integrity of the medical scheme, prevent losses due to fraudulent claims through regular audits.	Investigations on all suspected fraudulent cases to be conducted and issue report not later than the 30 days after the incidence.	

TENDER CLARIFICATION

Table 4: 2.2.5. Scoring Part 2 – Biometric system has been expunged.

4. SECTION IV – TENDERING FORMS

Form of Tender

The Form of Tender has been amended to include a tabulation of total tender price offered by Tenderers and is annexed hereto as *Appendix I*.

Schedule of Price Form has been amended and is annexed hereto as *Appendix II*

5. CHANGE OF CLOSING DATE

The tender closing date has been changed from **30th October 2024** to **14th November 2024 at 10.00 am**.

All other terms and conditions remain as per the Principal Tender Document (PTD).

Yours faithfully,

FOR: THE KENYA POWER & LIGHTING COMPANY LIMITED



DR. JOHN NGENO, OGW
GENERAL MANAGER SUPPLY CHAIN & LOGISTICS

