

SECTION – IV: 2
BIDDING FORMS

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Letter of Bid

Letter of Bid – Single Stage Bidding

Date: _____
ICB No.: _____
Invitation for Bid No.: _____
To: _____

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Document, including Addenda issued in accordance with Instructions to Bidders (ITB) 8 _____;
- (b) We offer to _____, in conformity with the Bidding Document, the following Plant and Installation Services: _____
- (c) The price of our Bid, excluding any discounts offered in item (d) below is the sum of: _____, (_____), **and** _____, (_____)]
- (d) The discounts offered and the methodology for their application are: _____

_____;
- (e) Our bid shall be valid for a period of _____ days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our bid is accepted, we commit to obtain a performance security in accordance with the Bidding Document;
- (g) We, including any subcontractors or manufacturers for any part of the contract, have or will have nationalities from eligible countries, in accordance with ITB-4.2;
- (h) We, including any subcontractors or manufacturers for any part of the contract, do not have any conflict of interest in accordance with ITB-4.3;
- (i) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process in accordance with ITB-4.3, other than alternative bids submitted in accordance with ITB-13;
- (j) We, including any of our subcontractors or manufacturers for any part of the contract, have not been declared ineligible by the Bank, under the Employer's country laws or official regulations or by an act of compliance with a decision of the United Nations Security Council;
- (k) We are not a government owned entity/ We are a government owned entity but meet the requirements of ITB-4.5;¹
- (l) We have paid, or will pay the following commissions, gratuities, or fees with respect to the bidding process or execution of the Contract:

1Bidder to use as appropriate

Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate “none.”)

- (m) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and
- (n) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Name _____ In the capacity of _____

Signed _____

Duly authorized to sign the bid for and on behalf of _____

Dated on _____ day of _____, _____

Schedules of Rates and Prices

1.1 Price Schedules

PREAMBLE

General

1. The Price Schedules are divided into separate Schedules as follows:
 - Schedule No. 1: Plant (including Mandatory Spare Parts) Supplied from Abroad
 - Schedule No. 2: Plant (including Mandatory Spare Parts) Supplied from within the Employer's Country
 - Schedule No. 3: Design Services
 - Schedule No. 4: Installation and Other Services
 - Schedule No. 5: Grand Summary
 - Schedule No. 6: Recommended Spare Parts
2. The Schedules do not generally give a full description of the plant to be supplied and the services to be performed under each item. Bidders shall be deemed to have read the Employer's Requirements and other sections of the Bidding Document and reviewed the Drawings to ascertain the full scope of the requirements included in each item prior to filling in the rates and prices. The entered rates and prices shall be deemed to cover the full scope as aforesaid, including overheads and profit.
3. If bidders are unclear or uncertain as to the scope of any item, they shall seek clarification in accordance with ITB 7 prior to submitting their bid.

Pricing

4. Prices shall be filled in indelible ink, and any alterations necessary due to errors, etc., shall be initialled by the Bidder.

As specified in the Bid Data Sheet and Special Conditions of Contract, prices shall be fixed and firm for the duration of the Contract, or prices shall be subject to adjustment in accordance with the corresponding Appendix (Price Adjustment) to the Contract Agreement.
5. Bid prices shall be quoted in the manner indicated and in the currencies specified in the Instructions to Bidders in the Bidding Document.

For each item, bidders shall complete each appropriate column in the respective Schedules, giving the price breakdown as indicated in the Schedules.

Prices given in the Schedules against each item shall be for the scope covered by that item as detailed in Section 6 (Employer's Requirements) or elsewhere in the Bidding Document.
6. Payments will be made to the Contractor in the currency or currencies indicated under each respective item.
7. When requested by the Employer for the purposes of making payments or partial payments, valuing variations or evaluating claims, or for such other purposes as the Employer may reasonably require, the Contractor shall provide the Employer with a breakdown of any composite or lump sum items included in the Schedules.

LOT 2 – COAST SCHEDULES Schedule No. 1. Plant and Mandatory Spare Parts Supplied from Abroad

Item	Description	Code ¹	Unit	Qty (1)	Unit Price ²	Total Price ² (1) x (2)
					DDP sites (2)	
	SABAKI SUBSTATION, 1x7.5MVA, 33/11kV					
SAB-001	7.5MVA, 33/11 kV Transformer		pc	1		
SAB-002	33 kV circuit breaker		pc	1		
SAB-003a	33 kV isolator with earth switch		pc	1		
SAB-003b	33kV isolator without earth switch		pc	1		
SAB-004a	33Kv Voltage Transformer		pc	3		
SAB-004b	33kv current transformer		pc	3		
SAB-005	33&11 kV Bay and Busbar Material		lot	1		
SAB-006	33kv&11kv Steel Structures for support		lot	1		
SAB-007	33 kV Surge Arresters		pc	9		
SAB-008	33 kV Transformer Protection and control panel		pc	1		
SAB-009	11kv feeders control panel		pc	1		
SAB-010	Common metering panel for 33kv and 11kv circuits		pc	1		
SAB-011	11 kV Neutral Link		pc	1		
SAB-012	11 kV Surge Arresters		pc	15		
SAB-013a	11KV Autorecloser (1 transformer bay and 4 feeders) complete with bypass switch, isolating links		pc	5		
SAB-013b	11kv airbreak switch		pc	6		
SAB-014	11KV Current transformers		pc	15		
SAB-015	11kv voltage transformer		pc	3		
SAB-016	Auxiliary transformer 100 kVA, 33/0.415 kV, with HV fuse protection		pc	1		
SAB-017	Substation Automation system (SAS)		lot	1		
SAB-018	Control and measuring cables		lot	1		
SAB-019	Auxiliary AC supply		lot	1		
SAB-020	DC supply System		lot	1		
SAB-021	Earthing system		lot	1		
SAB-022	Ancillary Equipment		lot	1		
SAB-023	Switchyard Lighting system		lot	1		
SAB-024	Lightning protection system		lot	1		
SAB-025	Telecommunications system		lot	1		
SAB- 201	33 kV OH Line including 150 mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/km	1		
SAB- 202	11 kV OH line including 75mm ² ACSR		Lot/km	10		

	line conductors, poles, insulators, isolators, fittings and other necessary equipments					
SAB -203	ADSS		Lot/Km	8		
SAB -204	Optical Distribution frame		Each	2		

Name of Bidder _____

Signature of Bidder _____

- 1) Bidders shall enter a code representing the country of origin of all imported plant and equipment
2) Specify Currency

Item	Description	Code ¹	Unit	Qty (1)	Unit Price ²	Total Price ² (1) x (2)
					DDP sites (2)	
	KALOLENI SUBSTATION, 1x7.5MVA, 33/11kV					
KAL-001	7.5MVA, 33/11 kV Transformer		pc	1		
KAL-002	33 kV circuit breaker		pc	1		
KAL-003a	33 kV isolator with earth switch		pc	1		
KAL-003b	33kv isolator without earth switch		pc	1		
KAL-004a	33Kv Voltage Transformer		pc	3		
KAL-004b	33kv current transformer		pc	3		
KAL-005	33&11 kV Bay and Busbar Material		lot	1		
KAL-006	33kv&11kv Steel Structures for support		lot	1		
KAL-007	33 kV Surge Arresters		pc	9		
KAL-008	33 kV Transformer Protection and control panel		pc	1		
KAL-009	11kv feeders control panel		pc	1		
KAL-010	Common metering panel for 33kv and 11kv circuits		pc	1		
KAL-011	11 kV Neutral Link		pc	1		
KAL-012	11 kV Surge Arresters		pc	15		
KAL-013a	11KV Autoreclosers (1 transformer bay and 4 feeders) complete with bypass switch, isolating links(6)		pc	5		
KAL-013b	11kv airbreak switch		pc	6		
KAL-014	11KV Current transformers		pc	15		
KAL-015	11kv voltage transformer		pc	3		
KAL-016	Auxiliary transformer 100 kVA, 33/0.415 kV, with HV expulsion fuse protection		pc	1		

KAL-017	Substation Automation system (SAS)		lot	1		
KAL-018	Control and measuring cables		lot	1		
KAL-019	Auxiliary AC supply		lot	1		
KAL-020	DC supply System		lot	1		
KAL-021	Earthing system		lot	1		
KAL-022	Ancillary Equipment		lot	1		
KAL-023	Switchyard Lighting system		lot	1		
KAL-024	Lightning protection system		lot	1		
KAL-025	Telecommunication system		Lot	1		
KAL- 201	33 kV OH Line including 150 mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/km	3		
KAL- 202	11 kV OH line including 75mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/km	10		
KAL -203	ADSS		Lot/Km	18		
KAL - 204	Optical Distribution frame		Each	2		
TOTAL (to schedule 5 Grand Summary)						

	Name of Bidder _____
	Signature of Bidder _____

- 1) Bidders shall enter a code representing the country of origin of all imported plant and equipment
- 2) Specify Currency

Item	Description	Code ¹	Unit	Qty (1)	Unit Price ²	Total Price ²
					DDP sites (2)	(1) x (2)
	KOKOTONI SUBSTATION, 1x7.5MVA, 33/11kV					
KKTN-001	7.5MVA, 33/11 kV Transformer		pc	1		
KKTN-002	33 kV circuit breaker		pc	1		
KKTN-003a	33 kV isolator with earth switch		pc	1		
KKTN-003b	33kv isolator without earth switch		pc	1		
KKTN-004a	33Kv Voltage Transformer		pc	3		
KKTN-004b	33kv current transformer		pc	3		
KKTN-005	33&11 kV Bay and Busbar Material		lot	1		
KKTN-006	33kv&11kv Steel Structures for support		lot	1		
KKTN-007	33 kV Surge Arresters		pc	9		
KKTN-008	33 kV Transformer Protection and control panel		pc	1		
KKTN-009	11kv feeders control panel		pc	1		
KKTN-010	Common metering panel for 33kv and 11kv circuits		pc	1		
KKTN-011	11 kV Neutral Link		pc	1		
KKTN-012	11 kV Surge Arresters		pc	15		
KKTN-013a	11KV Autoreclosers (1 transformer bay and 4 feeders) complete with bypass switch, isolating links(6)		pc	5		
KKTN-013b	11kv airbreak switch		pc	6		
KKTN-014	11KV Current transformers		pc	15		
KKTN-015	11kv voltage transformer		pc	3		
KKTN-016	Auxiliary transformer 100 kVA, 33/0.415 kV, with HV expulsion fuse protection		pc	1		
KKTN-017	Substation Automation system (SAS)		lot	1		
KKTN-018	Control and measuring cables		lot	1		
KKTN-019	Auxiliary AC supply		lot	1		
KKTN-020	DC supply System		lot	1		
KKTN-021	Earthing system		lot	1		
KKTN-022	Ancillary Equipment		lot	1		
KKTN-023	Switchyard Lighting system		lot	1		
KKTN-024	Lightning protection system		lot	1		
KKTN-025	Telecommunication system		Lot	1		
KKTN-201	33 kV OH Line including 150 mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/Km	1		
KKTN -202	11KV OH Line including 75mm ² ACSR line conductors, poles,		Lot/Km	10		

	insulators, isolators, fittings and other necessary equipments					
KKTN-203	ADSS		Lot/km	7		
KKTN-204	Optical distribution frame		Each	2		
TOTAL (to schedule 5 Grand Summary)						
		Name of Bidder _____				
		Signature of Bidder _____				

1) Bidders shall enter a code representing the country of origin of all imported plant and equipment

2) Specify Currency

Item	Description	Code ¹	Unit	Qty (1)	Unit Price ²	Total Price ² (1) x (2)
					DDP sites (2)	
	MTONDIA SUBSTATION, 1x7.5MVA, 33/11kV					
MTD-001	7.5MVA, 33/11 kV Transformer		pc	1		
MTD-002	33 kV circuit breaker		pc	1		
MTD-003a	33 kV isolator with earth switch		pc	1		
MTD-003b	33kv isolator without earth switch		pc	1		
MTD-004a	33Kv Voltage Transformer		pc	3		
MTD-004b	33kv current transformer		pc	3		
MTD-005	33&11 kV Bay and Busbar Material		lot	1		
MTD-006	33kv&11kv Steel Structures for support		lot	1		
MTD-007	33 kV Surge Arresters		pc	9		
MTD-008	33 kV Transformer Protection and control panel		pc	1		
MTD-009	11kv feeders control panel		pc	1		
MTD-010	Common metering panel for 33kv and 11kv circuits		pc	1		
MTD-011	11 kV Neutral Link		pc	1		
MTD-012	11 kV Surge Arresters		pc	15		
MTD-013a	11KV Autoreclosers (1 transformer bay and 4 feeders) complete with bypass switch, isolating links(6		pc	5		
MTD-013b	11kv airbreak switch		pc	6		
MTD-014	11KV Current transformers		pc	15		
MTD-015	11kv voltage transformer		pc	3		

MTD-016	Auxiliary transformer 100 kVA, 33/0.415 kV, with HV expulsion fuse protection		pc	1		
MTD-017	Substation Automation system (SAS)		lot	1		
MTD-018	Control and measuring cables		lot	1		
MTD-019	Auxiliary AC supply		lot	1		
MTD-020	DC supply System		lot	1		
MTD-021	Earthing system		lot	1		
MTD-022	Ancillary Equipment		lot	1		
MTD-023	Switchyard Lighting system		lot	1		
MTD-024	Lightning protection system		lot	1		
MTD-025	Telecommunication system		Lot	1		
MTD-201	33 kV OH Line including 150 mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/Km	2		
MTD -202	11KV OH Line including 75mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/Km	10		
MTD-203	ADSS		Lot/km	11		
MTD-204	Optical distribution frame		Each	2		
TOTAL (to schedule 5 Grand Summary)						

Name of Bidder _____

Signature of Bidder _____

- 1) Bidders shall enter a code representing the country of origin of all imported plant and equipment
- 2) Specify Currency

Item	Description	Code ¹	Unit	Qty (1)	Unit Price ²		Total Price ² (1) x (2)
					DDP sites (2)		
	WUNDANYI SUBSTATION, 1x2.5MVA, 33/11kV						
WUND-001	2.5MVA, 33/11 kV Transformer		pc	1			
WUND -002a	33 kV Autorecloser with bypass switch, isolating links(6		pc	1			
WUND-002b	33kv isolator with earth switch		pc	1			
WUND-002c	33kv isolator without earth switch		pc	1			
WUND - 003	33Kv Voltage Transformer		pc	3			
WUND -004	33&11 kV Bay and Busbar Material		lot	1			
WUND -005	33&11kv Steel Structures for support		lot	1			
WUND -006	33 kV Surge Arresters		pc	9			
WUND -007	33 kV transformer control panel		pc	1			
WUND -008	11kv control panel		pc	1			
WUND -009	Common metering panel for 33kv &11 kv circuits		pc	1			
WUND -010	11 kV Neutral Link		pc	1			
WUND -011	11 kV Surge Arresters		pc	9			
WUND -012a	11KV Autoreclosers complete with bypass switch, isolating links(6		pc	3			
WUND-012b	11kv air break switch		pc	3			
WUND -013	11KV Current transformers		pc	6			
WUND -014	11kv voltage transformer		pc	3			
WUND -015	Auxiliary transformer 100 kVA, 33/0.415 kV, with HV explusion fuse protection		pc	1			
WUND -016	Substation Automation system (SAS)		lot	1			
WUND -017	Control and measuring cables		lot	1			
WUND -018	Auxiliary AC supply		lot	1			
WUND -019	DC supply System		lot	1			
WUND -020	Earthing system		lot	1			
WUND -021	Ancillary Equipment		lot	1			
WUND -022	Switchyard Lighting system		lot	1			
WUND -023	Lightning protection system		lot	1			
WUND-024	33KV Autorecloser complete with bypass switch, isolating links at remote substation(Voi substation)		pc	1			
WUND-025	steel structures for support at remote station		lot	1			
WUND-026	33kv bay and busbar materials at remote station		lot	1			
WUND-027	33KV isolator with earth switch at remote station		pc	1			

WUND-028	33KV isolator without earth switch at remote station		pc	1		
WUND-201	33 kV OH Line including 150 mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/km	27		
WUND-202	11KV OH Line including 75mm ² ACSR line conductors, poles, insulators, isolators, fittings and other necessary equipments		Lot/km	10		
TOTAL (to schedule 5 Grand Summary)						

Name of Bidder _____

Signature of Bidder _____

1) Bidders shall enter a code representing the country of origin of all imported plant and equipment

2) Specify Currency

Item	Description	Code ¹	Unit	Qty	Unit Price ²	Total Price ²
					DDP (2)	(1) x (2)
	Mandatory Spares and Tools			(1)		

	<i>Spares for each type of Transformer offered:</i>					
ST-001	Auxiliary relay of each type		sets	3		
ST-002	Switches each type		sets	1		
ST-003	Lamps each type		sets	20		
ST-004	Contactor each type		sets	2		
ST-005	Valve each type		sets	1		
ST-006	Gaskets complete set		sets	1		
ST-007	Silicagel (complete filling)		sets	1		
ST-008	Dial type thermometer		sets	1		
ST-009	Mercury (or similar) thermometer		sets	2		
ST-010	Oil gauge each type		sets	1		
ST-011	Gauge glass each type		sets	1		
ST-012	Glass cylinder for silicagel breather		sets	1		
ST-013	Bushing of each type		sets	1		
	<i>Tools for Transformers</i>					
TT-001	Complete set of slings for lifting		sets	1		
	<i>Spares for Substations for lot 2</i>					
SS-001	33kV outdoor Circuit Breaker		pc	2		
SS-002a	11 kV autoreclosers			3		
SS-002b			pc	3		
	33kv autorecloser		pc			
SS-003	33kV Disconnecter		pc	5		
SS-004a	33kV Current Transformers		pc	6		
SS-004b	11kv current transformers		pc	6		
SS-005	33kV Voltage Transformers		pc	6		
SS-006	33kV Expulsion Fuses for auxiliary transformer		pc	20		
SS-007	Transformer Protection unit for 33 kV transformer bay		pc	2		
SS-008	SCADA and Telecommunications interface unit of each type			1 lot		
SS-009	Auxiliary relays of matching type to ones used in offered equipment, assorted		pc	20		
SS-010	(Control) contactors of matching type to ones used in offered equipment, assorted		pc	10		
SS-011	Assorted MCB's for AC and DC distribution boards		pc	20		
SS-012	Trip coils for each type of Circuit Breaker		pc	5		
SS-013	Close coils for each type of Circuit Breaker		pc	5		
SS-014	11KV VT each type			6		

	Tools					
TS-001	Lap tops		2			
	Spares for Telecommunications					
TE-001	Spares for Telecommunications system and maintenance equipment		set	1		

Schedule No. 2. Plant and Mandatory Spare Parts Supplied from Within the Employer's Country

Schedule No. 3. Design Services

Item	Description	Qty.	Unit Price ¹		Total Price ¹
			Local Currency Portion	Foreign Currency Portion	
		(1)	(2)	(optional)	(1) x (2)
	SABAKI				
SAB-301	Substation Design (Electrical, Mechanical, Civil, Control/protection engineering)				
SAB-302	Coordination of relay settings				
SAB-303	Line Design				
	KALOLENI				
KAL-301	Substation Design (Electrical, Mechanical, Civil, Control/protection engineering)				
KAL-302	Coordination of relay settings				
KAL-303	Line Design				
	MTONDIA				
MTD-301	Substation Design (Electrical, Mechanical, Civil, Control/protection engineering)				
MTD-302	Coordination of relay settings				
MTD-303	Line Design				
	KOKOTONI				
KKTN-301	Substation Design (Electrical, Mechanical, Civil, Control/protection engineering)				
KKTN-302	Coordination of Relay Settings				
KKTN-303	Line Design				
	WUNDANYI				
WUND-301	Substation Design (Electrical, Mechanical, Civil, Control/protection engineering)				
WUND-302	Coordination of Relay Settings				
WUND-303	Line Design				
TOTAL (to Schedule No. 5. Grand Summary)					
			Name of Bidder		_____
			Signature of Bidder		_____
¹ Specify currency in accordance with specifications in Bid Data Sheet under ITB 18.1 in Single Stage Bid, or ITB 30.1 in Two Stage Bid.					

Schedule No. 4. Installation and Other Services

Item	Description	Qty	Unit Price ¹		Total Price ¹	
			Foreign Currency Portion	Local Currency Portion	Foreign	Local
		(1)	(2)	(3)	(1x2)	(1x3)
	SABAKI					
SAB - 101	Transformer Foundation	1				
SAB – 102	control Building	1				
SAB – 103	Platform Work	1 lot				
SAB – 104	Cable trenches	1 lot				
SAB – 105	Erection and commissioning	1 lot				
SAB – 106	Guard house&toilet	1 lot				
SAB-107	Costs for all statutory approvals					
	Lines					
SAB-208	Civil works	1 Lot				
SAB-209	Erection, stringing, and commissioning	1 Lot				
	KALOLENI					
KAL - 101	Transformer Foundation	1				
KAL – 102	control Building	1				
KAL – 103	Platform Work	1 lot				
KAL – 104	Cable trenches	1 lot				
KAL – 105	Erection and commissioning	1 lot				
KAL – 106	Guard house &toilet	1 lot				
KAL-107	Costs for all statutory approvals	1 lot				
	Lines					
KAL-208	Civil works	1 Lot				
KAL-209	Erection, stringing, and commissioning	1 Lot				
	KOKOTONI					
KKTN - 101	Transformer Foundation	1				
KKTN – 102	control Building	1				
KKTN – 103	Platform Work	1 lot				
KKTN – 104	Cable trenches	1 lot				
KKTN – 105	Erection and commissioning	1 lot				
KKTN – 106	Guard house&toilet	1 lot				
KKTN-107	Costs for all statutory approvals	1 lot				
	Lines					
KKTN-208	Civil works	1 Lot				
KKTN-209	Erection, stringing, and commissioning	1 Lot				
	MTONDIA					
MTD - 101	Transformer Foundation	1				
MTD – 102	control Building	1				
MTD – 103	Platform Work	1 lot				
MTD – 104	Cable trenches	1 lot				
MTD – 105	Erection and commissioning	1 lot				
MTD – 106	Guard house	1 lot				
MTD-107	Costs for all statutory					

		Signature of Bidder	
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Schedule No. 5. Grand Summary

Item	Description	Total Price ¹	
		Foreign	Local
	Total Schedule No. 1. Plant, and Mandatory Spare Parts Supplied from Abroad		
	Total Schedule No. 2. Plant, and Mandatory Spare Parts Supplied from Within the Employer's Country		
	Total Schedule No. 3. Design Services		
	Total Schedule No. 4. Installation and Other Services		
TOTAL (to Bid Form)			
		Name of Bidder _____ Signature of Bidder _____	

¹Specify currency in accordance with specifications in Bid Data Sheet under ITB 18.1 in Single Stage Bid, or ITB 30.1 in Two Stage Bid. Create and use as many columns for Foreign Currency requirement as there are foreign currencies

Technical Proposal

- Site Organization
- Method Statement
- Mobilization Schedule
- Construction Schedule
- Plant
- Contractor's Equipment
- Personnel
- Proposed Subcontractors for Major Items of Plant and Installation Services
- Others

Site Organization

Method Statement

Mobilization Schedule

Construction Schedule

Plant

Contractor's Equipment

Form EQU

The Bidder shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key Contractor's equipment listed in Section III, Evaluation and Qualification Criteria. A separate Form shall be prepared for each item of equipment listed, or for alternative equipment proposed by the Bidder.

Item of equipment		
Equipment information	Name of manufacturer	Model and power rating
	Capacity	Year of manufacture
Current status	Current location	
	Details of current commitments	
Source	Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased <input type="checkbox"/> Specially manufactured	

Omit the following information for equipment owned by the Bidder.

Owner	Name of owner	
	Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreements	Details of rental / lease / manufacture agreements specific to the project	

Form FUNC

The Bidder shall copy in the left column of the table below, the identification of each functional guarantee required in the Specification and stated by the Employer in para. 1.2 (c) of Section III. Evaluation and Qualification Criteria, and in the right column, provide the corresponding value for each functional guarantee of the proposed plant and equipment.

Required Functional Guarantee	Value of Functional Guarantee of the Proposed Plant and Equipment
1.	
2.	
3.	
...	

Personnel

Form PER -1

Proposed Personnel

Bidders should provide the names of suitably qualified personnel to meet the specified requirements stated in Section III. The data on their experience should be supplied using the Form below for each candidate.

1.	Title of position*
	Name
2.	Title of position*
	Name
3.	Title of position*
	Name
4.	Title of position*
	Name

**As listed in Section III.*

Form PER-2

Resume of Proposed Personnel

Name of Bidder

Position		
Personnel information	Name	Date of birth
	Professional qualifications	
Present employment	Name of employer	
	Address of employer	
	Telephone	Contact (manager / personnel officer)
	Fax	E-mail
	Job title	Years with present employer

Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

Proposed Subcontractors for Major Items of Plant and Installation Services

A list of major items of Plant and Installation Services is provided below.

The following Subcontractors and/or manufacturers are proposed for carrying out the item of the facilities indicated. Bidders are free to propose more than one for each item

Major Items of Plant and Installation Services	Proposed Subcontractors/Manufacturers	Nationality

Others - Time Schedule

(to be used by Bidder when alternative Time for **Completion is invited in ITB 13.2 – Single Stage Bidding only**)

Others – Commercial or contractual aspects of the bidding documents that the Bidder would like to discuss with the Employer during clarifications (to be used by Bidder – Two Stage Bidding only)

Form ELI 1.1

Bidder Information Sheet

Date: _____

ICB No.: _____

Invitation for Bid No.: _____

Page _____ of _____ pages

1. Bidder's Legal Name
2. In case of JVA, legal name of each party:
3. Bidder's actual or intended Country of Registration:
4. Bidder's Year of Registration:
5. Bidder's Legal Address in Country of Registration:
6. Bidder's Authorized Representative Information Name: Address: Telephone/Fax numbers: Email Address:
7. Attached are copies of original documents of: <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 4.1 and 4.2. In case of JVA, letter of intent to form JVA including a draft agreement, or JVA agreement, in accordance with ITB Sub-Clauses 4.1 and 11.1(i) Single Stage Bidding or 11.1(g) Two Stage Bidding. In case of government owned entity from the Employer's country, documents establishing legal and financial autonomy and compliance with the principles of commercial law, in accordance with ITB Sub-Clause 4.5.

Please note that a written authorization needs to be attached to this sheet as required by ITB 21.2 Single Stage Bidding) or ITB 17.2 Two Stage Bidding

Form ELI 1.2

Party to JVA Information Sheet

Date: _____

ICB No.: _____

Invitation for Bid No.: _____

Page _____ of _____ pages

1. Bidder's Legal Name:
2. JVA's Party legal name:
3. JVA's Party Country of Registration:
4. JVA's Party Year of Registration:
5. JVA's Party Legal Address in Country of Registration:
6. JVA's Party Authorized Representative Information Name: Address: Telephone/Fax numbers: Email Address:
7. Attached are copies of original documents of: <input type="checkbox"/> <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 4.1 and 4.2. In case of government owned entity from the Purchaser's country, documents establishing legal and financial autonomy and compliance with the principles of commercial law, in accordance with ITB Sub-Clause 4.5.

Form CON – 2 Historical Contract Non-Performance

In case a prequalification process was conducted this form should be used only if the information submitted at the time of prequalification requires updating

Bidder's Legal Name: _____ Date: _____
 JVA Partner Legal Name: _____
 ICB No.: _____
 Page _____ of _____ pages

Non-Performing Contracts in accordance with Section III, Evaluation Criteria			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Contract non-performance did not occur during the stipulated period, in accordance with Sub-Factor 2.2.1 of Section III, Evaluation Criteria			
Pending Litigation, in accordance with Section III, Evaluation Criteria			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> No pending litigation in accordance with Sub-Factor 2.2.2 of Section III, Evaluation Criteria <input type="checkbox"/> Pending litigation in accordance with Sub-Factor 2.2.2 of Section III, Evaluation Criteria, as indicated below			
Year	Outcome as Percent of Total Assets	Contract Identification	Total Contract Amount (current value, US\$ equivalent)
_____	_____	Contract Identification: Name of Employer: Address of Employer: Matter in dispute:	_____
_____	_____	Contract Identification: Name of Employer: Address of Employer: Matter in dispute:	_____

Form CCC

Current Contract Commitments / Works in Progress

Bidders and each partner to a JVA should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Name of contract	Employer, contact address/tel/fax	Value of outstanding work (current US\$ equivalent)	Estimated completion date	Average monthly invoicing over last six months (US\$/month)
1.				
2.				
3.				
4.				
5.				
etc.				

Form FIN – 3.1

Financial Situation
Historical Financial Performance

Bidder's Legal Name: _____
JVA Partner Legal Name: _____
Page _____ of _____ pages

Date: _____
ICBNo.: _____

To be completed by the Bidder and, if JVA, by each partner

Financial information in US\$ equivalent	Historic information for previous _____ () years (US\$ equivalent in 000s)						
	Year 1	Year 2	Year 3	Year ...	Year n	Avg.	Avg. Ratio
Information from Balance Sheet							
Total Assets (TA)							
Total Liabilities (TL)							
Net Worth (NW)							
Current Assets (CA)							
Current Liabilities (CL)							
Information from Income Statement							
Total Revenue (TR)							
Profits Before Taxes (PBT)							

Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

- (a) Must reflect the financial situation of the Bidder or partner to a JVA, and not sister or parent companies
- (b) Historic financial statements must be audited by a certified accountant
- (c) Historic financial statements must be complete, including all notes to the financial statements
- (d) Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)

Form FIN – 3.2

Average Annual Turnover

Bidder's Legal Name: _____
JVA Partner Legal Name: _____

Date: _____
ICB No.: _____
Page _____ of _____ pages

Annual turnover data (construction only)		
Year	Amount and Currency	US\$ equivalent
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
*Average Annual Construction Turnover	_____	_____

*Average annual turnover calculated as total certified payments received for work in progress or completed, divided by the number of years specified in Section III, Evaluation Criteria, Sub-Factor 2.3.2.

Form FIN3.3

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as indicated in Section III, Evaluation and Qualification Criteria

Source of financing	Amount (US\$ equivalent)
1.	
2.	
3.	
4.	

Form EXP 2.4.1

Experience - General Experience

Bidder's Legal Name: _____
JVA Partner Legal Name: _____

Date: _____
ICB No.: _____
Page _____ of _____ pages

Starting Month / Year	Ending Month / Year	Years *	Contract Identification	Role of Bidder
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____

*List calendar year for years with contracts with at least nine (9) months activity per year starting with the earliest year

Form EXP – 2.4.2(a)
Specific Experience

Bidder's Legal Name: _____
JVA Partner Legal Name: _____

Date: _____
ICB No.: _____
Page _____ of _____ pages

Similar Contract Number: ___ of ___ required.	Information		
Contract Identification	_____		
Award date	_____		
Completion date	_____		
Role in Contract	☒ Contractor	☒ Management Contractor	☒ Subcontractor
Total contract amount	_____		US\$ _____
If partner in a JVA or subcontractor, specify participation of total contract amount	_____ %	_____	US\$ _____
Employer's Name:	_____		
Address:	_____ _____ _____		
Telephone/fax number:	_____		
E-mail:	_____		

Form EXP – 2.4.2(a) (cont.)
Specific Experience (cont.)

Bidder's Legal Name: _____
JVA Partner Legal Name: _____

Page _____ of _____ pages

Similar Contract No. __[insert specific number] of [total number of contracts] __ required	Information
Description of the similarity in accordance with Sub-Factor 2.4.2a) of Section III:	
Amount	_____
Physical size	_____
Complexity	_____
Methods/Technology	_____
Physical Production Rate	_____

Form EXP – 2.4.2(b)

Specific Experience in Key Activities

Bidder's Legal Name: _____

Date: _____

JVA Partner Legal Name: _____

ICB No.: _____

Subcontractor's Legal Name: _____

Page _____ of _____ pages

				Information		
Contract Identification				_____		
Award date				_____		
Completion date				_____		
Role in Contract				☒ Contractor	☒ Management Contractor	☒ Subcontract or
Total contract amount				_____		US\$ _____
If partner in a JVA or subcontractor, specify participation of total contract amount				_____ %	_____	US\$ _____
Employer's Name:				_____		
Address:				_____ _____ _____		
Telephone/fax number:				_____		
E-mail:				_____		

Form EXP – 2.4.2 (b)(cont.)

Specific Experience in Key Activities (cont.)

Bidder's Legal Name: _____

Page _____ of _____ pages

JVAPartner Legal Name: _____

Subcontractor's Legal Name: _____

	Information
Description of the key activities in accordance with Sub-Factor 2.4.2b) of Section III (<i>Indicate if subcontracted out</i>)	
<i>Design and Engineering</i>	
<i>Installation</i>	
<i>Commissioning</i>	

Form of Bid Security(Bank Guarantee)

Beneficiary: _____

Date: _____

BID GUARANTEE No.: _____

We have been informed that _____ (hereinafter called “the Bidder”) has submitted to you its bid dated _____ (hereinafter called “the Bid”) for the execution of _____ under Invitation for Bids No. _____ (“the IFB”).

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we _____ hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of _____ (_____) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) _____ has withdrawn its Bid during the period of bid validity specified by the Bidder in the Form of Bid; or
- (b) _____ having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the performance security, in accordance with the ITB.

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; and (b) if the Bidder is not the successful Bidder, upon the earlier of (i) our receipt of a copy your notification to the Bidder of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of the Bidder’s bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[signature(s)]

Form of Bid Security(Bid Bond)

BOND NO. _____

BY THIS BOND _____ as Principal (hereinafter called “the Principal”), and _____, **authorized to transact business in** _____, as Surety (hereinafter called “the Surety”), are held and firmly bound unto _____ as Obligee (hereinafter called “the Employer”) in the sum of _____²(_____), for the payment of which sum, well and truly to be made, we, the said Principal and Surety, bind ourselves, our successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal has submitted a written Bid to the Employer dated the ___ day of _____, 20___, for the construction of _____ (hereinafter called the “Bid”).

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Principal:

- (a) withdraws its Bid during the period of bid validity specified in the Form of Bid; or
- (b) having been notified of the acceptance of its Bid by the Employer during the period of Bid validity; (i) fails or refuses to execute the Contract Form, if required; or (ii) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders;

then the Surety undertakes to immediately pay to the Employer up to the above amount upon receipt of the Employer’s first written demand, without the Employer having to substantiate its demand, provided that in its demand the Employer shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.

The Surety hereby agrees that its obligation will remain in full force and effect up to and including the date 28 days after the date of expiration of the Bid validity as stated in the Invitation to Bid or extended by the Employer at any time prior to this date, notice of which extension(s) to the Surety being hereby waived.

IN TESTIMONY WHEREOF, the Principal and the Surety have caused these presents to be executed in their respective names this ___ day of _____ 20___.

Principal: _____

Surety: _____

Corporate Seal (where appropriate)

(Signature)

(Printed name and title)

(Signature)

(Printed name and title)

2 The amount of the Bond shall be denominated in the currency of the *Employer’s* country or the equivalent amount in a freely convertible currency.

Form of Bid-Securing Declaration

Date: _____

Bid No.: _____

Alternative No.: _____

To: _____

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with the Borrower for the period of time of _____, starting on _____, if we are in breach of our obligation(s) under the bid conditions, because we:

- (a) have withdrawn our Bid during the period of bid validity specified in the Letter of Bid; or
- (b) having been notified of the acceptance of our Bid by the Employer during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the ITB.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Signed: _____

In the capacity of _____

Name: _____

Duly authorized to sign the bid for and on behalf of: _____

Dated on _____ day of _____, _____

Corporate Seal (where appropriate)

Manufacturer's Authorization

Date: _____

ICB No.: _____

To: _____

WHEREAS

We _____, who are official manufacturers of _____, having factories at _____, do hereby authorize _____ to submit a bid the purpose of which is to provide the following goods, manufactured by us _____, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the General Conditions, with respect to the goods offered by the above firm.

Signed: _____

Name: _____

Title: _____

Duly authorized to sign this Authorization on behalf of: _____

Dated on _____ day of _____, _____

|
|