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Stima Plaza, Kolobot Road, Nairobi, Kenya

**Our Ref:** KP1/9A.2/OT/036/CS/22-23/JN/It  
**Your Ref:**

Date: 10<sup>th</sup> February, 2023

**TO:**  
ALL PROSPECTIVE BIDDERS

Dear Sirs/ Madams

**RE: ADDENDUM NO. 1 TO THE TENDER NO.KP1/9A.2/OT/036/CS/22-23 FOR  
PROCUREMENT AND RECRUITMENT OF DIGITAL COMMUNICATIONS AGENCY**

Please refer to the above Tender. The following clarifications and amendments are made to the Principal Tender Document (hereinafter abbreviated as the PTD) for Procurement of Media Monitoring & Research Services.

**1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT**

Save where expressly amended by the terms of this Addendum, the PTD shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read and construed as part of the PTD.

**2. PART 1 – PRELIMINARY EVALUATION CRITERIA**

Please note that the following item on Part 1 of - Preliminary Evaluation shall be mandatory for this Tender:

- 2.1.2 Submission of Declaration Form(s) duly completed and signed. (Below is the list of declaration forms as per section IV, Tendering Forms.
- a) Certificate of Independent Tender Determination
  - b) Self-Declaration Form SD1
  - c) Self-Declaration Form SD2
  - d) Declaration & commitment to the code of ethics
  - e) Fraud and corruption form (to be signed).
  - f) Tenderer information sheet/form
- 2.1.13 Submission and considering the certificate of Confirmation of directors (CR12) Dated within 12 months before date of opening.

### **3. TENDER CLOSING DATE**

The tender closing shall still be on **21<sup>st</sup> February, 2023** at 10.00 a.m. The procuring entity will open the bids online through our E- Procurement Web- Portal at 10.30 am on the closing day at Stima Plaza.



**DR. JOHN NGENO**  
**GENERAL MANAGER, SUPPLY CHAIN AND LOGISTICS**