



The Kenya Power & Lighting Co. Ltd.
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Stima Plaza, Kolobot Road

Our Ref: KP1/9A.2/EOI/002/ICT/22-23/JN/jkm

23rd May, 2023

THE PROSPECTIVE BIDDERS,

Dear Sir/Madam,

ADDENDUM No. 2 FOR REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR FIRMS TO UNDERTAKE CONSULTANCY SERVICES FOR DESIGN OF ICT ENTERPRISE ARCHITECTURE
EOI NO.: KP1/9A.2/EOI/002/ICT/22-23

The following clarifications and amendments are made to the Principal Expression of Interest Document for Request of Firms to Undertakes Consultancy Services for Design of ICT Enterprise Architecture.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Expression Document shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Expression of Interest Document.

2. CHANGE OF EXPRESSION OF INTEREST (EOI) NAME

The name of the Expression of Interest (EOI) has changed to:

REQUEST FOR EXPRESSION OF INTEREST FOR FIRMS TO UNDERTAKE CONSULTANCY SERVICES FOR DESIGN OF ENTERPRISE ARCHITECTURE & BUSINESS PROCESS RE-ENGINEERING
EOI NO.: KP1/9A.2/EOI/002/ICT/22-23

3. REVISION OF THE SCOPE OF EOI:

The scope of work under section III has been revised as below:

The consultancy shall include the following activities:

1. Conduct workshops with stakeholders and users to determine current challenges, gaps and proposed areas of improvement
2. Study the corporate strategic plan, policies, processes and performance to understand KPLC's short, medium and long term objectives
3. Undertake a detailed benchmarking study of at least 2 top performing power utilities with a minimum of 2 million customers each and operating in similar environments

4. Conduct a detailed evaluation of KPLCs IT, OT and Telecommunications domains including systems, infrastructure, information & cyber security, policies and processes
5. Design information repositories based on international best practice and governing frameworks and propose an implementation framework
6. Undertake a detailed gap analysis based on all the information gathered in the reviews, benchmarking and stakeholder engagements
7. Conduct a detailed evaluation of KPLCs business processes and re-engineer them in line with corporate strategy and industry best practices.
8. Prepare a comprehensive Enterprise Architecture for KPLC that enables it to achieve its short, medium and long term objectives
9. Develop detailed specifications for the appropriate systems, infrastructure and technology to implement the re-engineered business processes.
10. Undertake a skills gap analysis and recommend an appropriate capacity-building program for ICT staff and key business users.
11. Documentation of KPLCs current IT, OT and Telecommunication domains in the information repositories developed in 2 above
12. Propose an implementation roadmap and cost estimates for the solutions defined in this entire assignment.

4. REVISION OF ELIGIBILITY AND QUALIFICATION CRITERIA

The eligibility and qualification criteria under Section IV has been revised as below:

Kenya Power is now seeking through this Expression of Interest (EOI), to shortlist suitably qualified bidders for **Design of Enterprise Architecture & Business Process Re-engineering**. The submission of an EOI will not constitute a bid, however Kenya Power will solely use the information to complete its shortlisting exercise and thereafter in the preparation of a **Request for Proposal (RFP)** document for the prequalified bidders.

1. Suitably qualified local and international firms are eligible to bid either individually or jointly.
2. Where firms bid jointly, proof of their collaboration in the assignment will be required along with a declaration that each firm is only involved in one bid for this assignment
3. The local component of the assignment should not be less than 30% of the value of the contract
4. Bidders must meet the following minimum requirements
 - a) Bidder should have been in consulting services either individually or jointly for at least 10 years prior to commencement of the assignment
 - b) In-depth ICT consulting experience for at least two (2) power utilities with at least 2 million customers each or for at least two (2) power utilities with annual turnover of US\$ 100 million in at least one of the following areas:
 - i. Enterprise Architecture
 - ii. Large Enterprise Resource Planning (ERP) Systems
 - iii. Power Utility Billing Systems
 - c) At least two (2) staff for this assignment with a minimum of 10 years experience in developing Enterprise Architecture as detailed in 4b above
 - d) At least two (2) staff for this assignment with a minimum of 10 years experience in Business Process Re-engineering (BPR) as detailed in 4b above
 - e) At least two (2) staff for this assignment with a minimum of 10 years experience in design and implementation of large ERP Systems as detailed in 4b above

5. Bidders must provide detailed documentary evidence of their eligibility and qualifications including:
- a) Company profile for each organisation involved in the bid
 - b) Audited financial statements for last three (3) years
 - c) Project proposals, contracts, purchase orders and commissioning documents as proof of their general and specific experience as detailed in 4 above
 - d) Provide email and telephone contacts for two (2) reference sites where similar work has been done with completion certificates
 - e) Detailed CVs for key personnel who will undertake this assignment and their specific experience as detailed in 4 above
 - f) A detailed implementation plan and methodology to demonstrate the understanding of the assignment and how the bidder intends to undertake it
 - g) Partnership or joint venture agreements where applicable

5. TENDER CLOSING DATE

The EOI closing has been extended from **23rd May** to **06th June 2023** at 10.00 a.m. (East Africa Time).

Yours faithfully,

For: **THE KENYA POWER & LIGHTING CO. PLC**



DR. JOHN NGENO
GENERAL MANAGER, SUPPLY CHAIN AND LOGISTICS